

**HOW TO APPLY FOR A NEW YORK REAL ID:**

**Learner Permit**

**Driver License**

**Non-Driver ID Card**

**If you DO NOT currently have a Real ID document, use this page. If you DO have a NYS Real ID document, use page 2**

<b>TO GET A</b> ↓	<b>YOU MUST</b> →	Bring Proof of SSN (see page 3)	Bring Proof of Name *	Bring Proof of Date of Birth *	Bring Proof of US Citizenship, Lawful Permanent Resident or Temporary Lawful Residency *	Bring Proof of NYS Residency *	Pass Written Test	Pass Eye Test	ALSO Bring Your ↓	<b>ADDITIONAL INFORMATION</b> <i>A Metropolitan Commuter Transportation District (MCTD) fee based on county of residence may also apply - see page 3</i>
<b>REAL ID</b> license, permit or non-driver ID card by an upgrade of a current NYS document (no other changes)	✓	✓		✓	✓					There is a \$12.50 document processing fee for licenses and permits, and \$5 for non-driver ID cards (there is no fee for an ID card if you are age 62 or older AND collect SSI benefits).
<b>REAL ID learner permit</b> for the first time <b>Note:</b> This also applies if your license or permit is expired more than 2 years	✓	✓	✓	✓	✓	✓	✓	Social Security Card		New drivers receive a permit that can be valid for more than one year. Fee includes a \$10.00 application fee, a \$12.50 document processing fee and a license fee. The total will not be more than \$120.00. If you have temporary lawful status you will receive a document that expires no later than the expiration date on the temporary lawful status document.
<b>REAL ID learner permit</b> (if NYS permit expired within 2 years.)	✓			✓	✓	✓	✓	Expired permit or proof of name* Social Security Card		Written test may be waived if you passed the last test within 2 years. If your permit expired more than 2 years ago, you must apply for a new permit. See above.
<b>REAL ID higher class</b> license or to add a license class. <b>Note:</b> If you apply for a CDL, see form MV-44.5	✓			✓	✓	✓ (except Class D to E)		Current license or proof of name*		An additional license amendment fee is charged if you upgrade to a higher class. You must obtain a learner permit and pass a skills test unless you are changing from a Class D to E. There is a \$40.00 skills test fee if you want a Class A, B, C or Non-CDL C license (see page 4).
<b>REAL ID NYS license</b> in exchange for an <b>out-of-state license</b>	✓	✓	✓	✓	✓		✓	Out-of-state license Social Security Card		Both the written test and road test may be waived if you hold an out-of-state license that is valid or that expired within the last 2 years. The out-of-state license must have been in effect for six months to qualify for a test waiver (except CDL's). An out-of-state license must be turned in to obtain a New York license.
<b>REAL ID document</b> when replacing a lost, mutilated or stolen NYS license, permit, or non-driver ID card	✓	✓		✓	✓			Old document (unless lost or stolen)		There is a \$12.50 document processing fee for licenses and permits, and \$5 for non-driver ID cards (there is no fee for an ID card if you are age 62 or older AND collect SSI benefits).
<b>REAL ID document</b> and change your name	✓	✓ (Proof of your new name)		✓	✓			Current license, permit, or ID card, or proof of former name*		You must present an original US marriage or US divorce record or court issued name change decree, or 6 points of ID in your new name. There is a \$12.50 document processing fee for licenses and permits, and \$5 for non-driver ID cards (there is no fee for an ID card if you are age 62 or older AND collect SSI benefits).
<b>REAL ID senior license</b> (Change from NYS DJ or MJ to REAL ID D or M license)	✓			✓	✓			Current license or proof of name*		If you are age 17, bring your Driver Education Certificate of Completion (form MV-285). There is a \$5 transaction fee.
<b>REAL ID license/ID card</b> when you renew your license/ID card in-person	✓			✓	✓		✓ License Only	Current license/ID card or proof of name*		If your license/ID card expired more than 2 years ago, you must apply for a new learner permit/ID card. To renew a CDL, see form MV-44.5.
<b>REAL ID non-driver ID card</b> and you never had a license or permit, or your license or permit expired over 2 years ago	✓	✓	✓	✓	✓			Social Security Card		Exact fee will be determined when you apply for the ID card. Average fees are \$9 - \$10 for a 4-year card, and \$13-\$14 for an 8-year card. If you are EITHER age 62 or older OR an SSI recipient you are issued an 8-year card for \$6.50. If you are BOTH age 62 or older AND an SSI recipient you are issued an 8-year card for no fee.
<b>REAL ID non-driver ID card</b> and you have a NYS license or permit (current or expired within 2 years)	✓			✓	✓			License or permit or proof of name*		

**Use this page if you currently have a NYS Real ID document.**

<b>TO GET A</b>	<b>YOU MUST</b>	Bring Proof of SSN (see page 3)	Bring Proof of Name *	Bring Proof of Date of Birth *	Bring Proof of US Citizenship, Lawful Permanent Resident Status or Temporary Resident Status *	Bring Proof of NYS Residency *	Pass Written Test	Pass Eye Test	ALSO Bring Your	<b>ADDITIONAL INFORMATION</b> <i>A MCTD fee, based on county of residence, may also apply (see page 3)</i>
<b>REAL ID learner permit</b> (if REAL ID permit expired within 2 years.)							✓	✓	Expired permit <u>or</u> proof of name*	Written test may be waived if you passed the last test within 2 years. If your permit expired more than 2 years ago, you must apply for a new permit. See page 1.
<b>Higher class license</b> or to add a license class to a REAL ID license <b>Note:</b> If you apply for a CDL, see form MV-44.5							✓ <i>(except Class D to E)</i>		Current license <u>or</u> proof of name*	You must obtain a learner permit and pass a skills test unless you change from a Class D to E. There is a \$40.00 skills test fee if you want a Class A, B, C or Non-CDL C (see page 4). An additional license amendment fee is charged if you upgrade to a higher class.
<b>Replacement</b> of lost, mutilated or stolen REAL ID license, permit, or non-driver ID card		✓							Old document (unless lost or stolen)	Fee is \$17.50 for a replacement license or permit. The fee is \$8.00 for a non-driver ID card valid for either 4 or 8 years. For an 8-year non-driver ID card, the fee is \$6.50 (there is no fee if you are age 62 or older AND collect SSI benefits).  If your license or permit or non-driver ID is stolen or destroyed as a result of a crime, bring a Certification of Lost License, Permit or Plates (form MV-78B) completed by the police agency or a letter from the police agency (fee may be waived).
<b>Name change</b> on a REAL ID document		✓ (Proof of your new name)							Current license, permit, or ID card, <u>or</u> proof of former name*	You must present an original US marriage or US divorce record or court issued name change decree, <u>or</u> 6 points of ID in your new name. There is a \$12.50 document processing fee for licenses and permits, and \$5 for non-driver ID cards (there is no fee for an ID card if you are age 62 or older AND collect SSI benefits).
<b>REAL ID senior license</b> (Change from REAL ID DJ or MJ to REAL ID D or M license)									Current license <u>or</u> proof of name*	If you are age 17, bring your Driver Education Certificate of Completion (form MV-285). There is a \$5.00 transaction fee.
REAL ID license/ID card <b>renewal</b> in-person							✓ License Only		Current license/ID card <u>or</u> proof of name*	If your license/ID card expired more than 2 years ago, you must apply for a new learner permit or non-driver ID card. See page 1. If you renew a CDL, see Federal Requirements for Commercial Driver License Applicants (form MV-44.5). DMV will require a new photo at every other renewal or when temporary presence is updated.
<b>REAL ID non-driver ID card</b> and you have a REAL ID license or permit (current or expired within 2 years)									License or permit <u>or</u> proof of name*	Exact fee will be determined when you apply for the ID card. Average fees are \$9 - \$10 for a 4-year card, and \$13-\$14 for an 8-year card. If you are EITHER age 62 or older OR an SSI recipient you are issued an 8-year card for \$6.50. If you are BOTH age 62 or older AND an SSI recipient you are issued an 8-year card for no fee.

\* See form ID-44RID

# INSTRUCTIONS

**WHERE TO GET INFORMATION ABOUT HOW TO APPLY** - For information about how to apply for a REAL ID document or how to upgrade your current NYS document to a Real ID document, refer to the following forms: ID-44RID (*Proofs of Identity, US Citizenship, or Lawful Permanent Residency or Temporary Lawful Status, and State of Residency*), and MV-44.5 (*Federal Requirements for Commercial Driver License Applicants*). These forms are available at [dmv.ny.gov](http://dmv.ny.gov) and in any Motor Vehicles office.

**VISION TEST REQUIREMENT** - New York State law requires that you pass a vision test when you first apply for a driver license and when you need to renew a license. You can take a vision test in any Motor Vehicles office or you can have your vision tested by one of the following providers: a licensed physician, physician assistant, registered nurse, nurse practitioner, ophthalmologist, optometrist, optician, pharmacists who are enrolled in DMV's Vision Registry, staff supervised by any of these providers, and the staff of organizations that are authorized by the New York State Department of Motor Vehicles to give the vision test. If you use one of those providers, the provider will either send your vision test results to DMV electronically or give you a completed Vision Test Report (MV-619) to submit to DMV.

**MINIMUM AGE FOR APPLICATION** - You must be at least age 16 to apply for a driver license. If you are age 16 or 17, parental consent is required. Parental consent is not required if you are age 17 and have a Driver Education Certificate of Completion (MV-285). You can apply for a non-driver ID card if you are under age 16 and have parental consent.

**METROPOLITAN COMMUTER TRANSPORTATION DISTRICT (MCTD) FEES** - When you first apply for or renew a driver license or learner permit, the MCTD fee applies when you reside in one of the following counties: Bronx, Kings, New York, Queens, Richmond, Dutchess, Orange, Putnam, Rockland, Westchester, Nassau, and Suffolk.

**PAYMENT OF FEES** - You can pay with a check or money order made payable to "Commissioner of Motor Vehicles". All Motor Vehicles offices accept cash and major credit cards.

**PROOF OF SOCIAL SECURITY NUMBER (SSN) OR INELIGIBILITY:**

- ◆ You must show your original Social Security Card. If you are not eligible to have a Social Security number, provide a letter from the Social Security Administration (SSA). The letter must be issued within 30 days of your application to DMV and must state that you are not eligible to have the number. You must also show the Department of Homeland Security documentation that was used by the SSA to determine that you are not eligible to have an SSN.
- ◆ If you have a valid NYS driver license, or a non-driver photo ID card that was issued after 12/10/2002 and you are eligible for an SSN, you can show one of the following documents instead of your Social Security Card:
  - ◆ Your federal or NYS income tax form (W-2) with your full SSN, **OR**
  - ◆ Your federal or NYS income tax earnings statement (form 1098 or 1099) with your full SSN, **OR**
  - ◆ A U.S. computer-printed pay stub with your full SSN and your name and address.

**HOW TO APPLY FOR THE VETERAN STATUS DESIGNATION**- If you are a veteran of the U.S. Armed Forces who was honorably discharged, you may qualify to have "VETERAN" printed on the front of your current and future photo documents at no charge (if you want additional changes made to your document, regular transaction fees may apply). You qualify for the designation if you have one of the following documents to prove that you were honorably discharged:

- ◆ U.S. Department of Defense Form DD-214 or DD-215 that indicates an honorable discharge, or  
If you were discharged before January 1, 1950, an Honorable Discharge form WD AGO 53, WD AGO 55, WD AGO 53-55, NAVPERS 553, NAVMC 78PD or NAVCG 553, or an "Enlisted Separation Paper".

You can apply for the veteran status designation when you apply for your first driver license or non-driver ID card, when you renew your document, or before renewal time. You can renew within 12 months of the expiration date. You must apply for designation in person or by mail, you cannot apply by phone or online. If you want a REAL ID document with the designation, you must apply in person.

If you want to apply for the designation at renewal time and you renew by mail, follow the instructions on your renewal notice (form MV-2). Make sure that you enter a check mark in the veteran status box and enclose a copy of your proof of honorable discharge when you mail your renewal to DMV.

If you want to apply for the designation when you apply for your first driver license or non-driver ID card, complete form MV-44. Make sure that you enter a check mark in the "Veteran Status" section on page 1. You must go to a DMV office and submit the completed form and a photocopy of one of the documents listed above that proves you were honorably discharged.

If you have a permit, driver license or non-driver ID card and you want to add the designation before renewal time, complete form MV-44. Make sure that you enter a check mark in the "Veteran Status" section on page 1. You can go to a DMV office and submit the completed form and a photocopy of one of the documents listed above that proves you were honorably discharged. Or, you can mail the completed MV-44, a photocopy of your proof of honorable discharge and a copy of your current permit, license or non-driver ID card to: NYS Dept. of Motor Vehicles, License Production Bureau, 6 Empire State Plaza, Room 331, Albany, NY 12228.

**LIFETIME ADVENTURE CREDENTIALS** - Lifetime licenses include: Sportsman (referred to as “Lifetime” after 2/1/14), Small/Big Game (referred to as “Hunting” after 2/1/14), Bow Hunting, Trapping, Muzzle Loading, Fishing. If you have a Boater Safety Certificate and/or one or more lifetime licenses that are issued by the Department of Environmental Conservation, you can apply to have the corresponding icon(s) printed on your enhanced photo document. When you complete an Application for Enhanced or REAL ID Driver License or Non-Driver ID Card (form MV-44EDL), write the type of lifetime credential(s) you have in the “Other Change” box. Bring the completed form and your original lifetime license(s) and/or your Boater Safety Certificate to a DMV office. All regular transaction fees apply. If your application is approved, a new Real ID document with the icon(s) printed on the front will be mailed to you.

**HOW TO REGISTER TO VOTE OR CHANGE YOUR ADDRESS WITH THE BOARD OF ELECTIONS** - You can register to vote or change your address with the Board of Elections when you complete the Voter Registration Application that is part of the Application for Enhanced or REAL ID Driver License or Non-Driver ID Card (form MV-44EDL) and the renewal notice (form MV-2). DMV will send your information to the Board of Elections.

**HOW TO ENROLL IN THE NYS *DONATE LIFE* <sup>SM</sup> REGISTRY** - If you are 16 years of age or older, you can enroll electronically in the *Donate Life* <sup>SM</sup> Registry through the NYS DMV website [dmv.ny.gov](http://dmv.ny.gov) or at <http://DonateLife.ny.gov>.

If you want the donor designation on your DMV photo document, you must visit a DMV office and ask for a new document with the donor designation. If you have a DMV photo document with the donor designation on it and you want the designation removed, you must visit a DMV office and ask for a new document without the donor designation. If you ask for a new document with or without the donor designation as part of another license, permit, or non-driver ID transaction, there is no additional fee to have the designation added or removed. If you ask for a new document with or without the donor designation as a separate transaction, the fee is \$17.50.

You can enroll in the *Donate Life* <sup>SM</sup> Registry through DMV with an Application for Enhanced or REAL ID Driver License or Non-Driver ID Card (form MV-44EDL); read the Organ and Tissue Donation section then sign and date the *Donor Consent Signature* line. You can also enroll when you renew your driver license or ID card; sign the *Donor Consent* line on your renewal form (MV-2). Your signature on the *Donor Consent* line establishes legal consent to donate your organs and tissues after your death. Remember to tell your family that you have legally consented to be a donor. When you enroll through DMV, “**ORGAN DONOR**” will be printed on the front of your DMV photo document.

If you are 16 or 17 years of age, parents or legal guardians may change your decision upon your death.

**Note:** Everyone who applies for a permit, driver license or non-driver ID card **MUST** select one of the answers to the question “Would you like to be added to the Donate Life Registry?” on the application. You **MUST** answer that question regardless of your age or your eligibility to enroll in the *Donate Life* <sup>SM</sup> Registry. If you do not select an answer, DMV will not process your transaction.

To remove your name from the *Donate Life* <sup>SM</sup> Registry, go to <http://DonateLife.ny.gov> to get the removal form. Complete, sign and send the removal form to Donate Life NYS, 185 Jordon Road, Troy, NY 12180. Or you can call (866) 693-6667. Your name is **not** removed from the Registry when you remove the donor designation from your DMV photo document.

**NON-CDL CLASS C LICENSE** - If you apply for a Farm endorsement (F or G) or a Tow Truck endorsement (W) you will be issued a Real ID non-CDL Class C license.