

POST-HEARING INSTRUCTIONS

GUILTY

You pleaded, or were found guilty, to one or more traffic violations.

1. **AMOUNT DUE:** Pay the amount owed before the due date on the receipt.
2. **HOW TO PAY:**

Online: Visit dmv.ny.gov/eplead

Mail: Send a check or money order payable to the
"Commissioner of Motor Vehicles"
Traffic Violations Plea Unit, PO Box 2950 - ESP
Albany NY 12220-0950

TVB Office: At any service counter

3. **FAILURE TO PAY:** If the total amount due is not paid before close of business on the due date, your driving privileges will be suspended and Suspension Termination Fees (STF) (\$70 per ticket) will be imposed.

Points/License Abstracts

1. Your NY driving abstract (record) will list the points associated with this ticket and most other tickets with a conviction within the last 4 years.
2. For more information or to print a copy of your NY driving abstract visit dmv.ny.gov/dmv-records/dmv-records.

Appeals

1. You have 30 days, from the date of hearing, to appeal this decision.
2. Full payment of the amount owed is still required by the due date, even if you file an appeal.
3. You will be required to pay a non-refundable \$10 appeal fee.
4. For more information or to file an appeal online please visit dmv.ny.gov/WebAppeals.

Penalties

1. You will be notified by mail if the points associated with the conviction(s) result in any sanctions placed against your driving privileges and/or if there are additional fees associated with the conviction(s).

SCHEDULE/RESCHEDULE

Appear at your newly scheduled hearing prior to the start time. If you request an additional reschedule, (A) you may be required to pay a \$40 cash bond or (B) a judge may invoke a suspension of your driving privileges.

- (A) For those reschedules that require a \$40 cash bond, visit the service counter before leaving the office. The \$40 cash bond must be paid by the end of the following business day. Failure to pay the bond will cause the suspension of your driving privileges until the bond is paid. In addition, failure to appear at the scheduled hearing will forfeit the bond.
- (B) For those reschedules that result in the suspension of your driving privileges, your privileges will remain suspended until your next court date. If you don't wish to remain suspended until your next court date, you may plead guilty and pay the fine.

NOT GUILTY/DISMISSED

No further action is required unless told otherwise in the hearing room.

Bond Refund (if applicable)

1. If you previously paid a \$40 cash bond, complete a "Bond Refund Request" (AA-56), and mail to the address listed on the form.
- or**
2. Visit the TVB service counter, cash refund is available **ONLY** on the day of the hearing.

Suspension Termination Fees (STF) (if applicable)

If you have unpaid Suspension Termination Fees associated with this ticket(s), you must visit the service counter before leaving the office to pay and lift this Suspension(s).

FOR ADDITIONAL INFORMATION PLEASE VISIT US AT DMV.NY.GOV OR CALL (718) 488-5710