



INSTRUCTIONS

Out-of-state licensed school bus driver applicants cannot be fingerprinted or added electronically to the 19-A system without a NYS License ID number provided by the Bus Driver Unit.

To request a NYS License ID number for a bus driver applicant who has an out-of-state commercial driver license, complete this form then mail, fax, or scan and email it to:

NYS Department of Motor Vehicles
Bus Driver Unit, Room 331
6 Empire State Plaza, Albany NY 12228
Phone: (518) 473-9455
Fax: (518) 474-0593
Email: busdriverunit@dmv.ny.gov

The NYS License ID number that DMV assigns to the applicant will be mailed or faxed to the carrier.

CARRIER INFORMATION
Carrier/DBA Name
Legal Name (if different) Federal ID Number 19-A Business ID Number
Street Address
City State Zip Code County Telephone Number Fax Number
Name of Article 19-A Contact Person Title

DRIVER INFORMATION
Driver's Last Name First M.I.
Date of Birth (Month/Day/Year) Social Security Number Sex
Street Address
City State Zip Code County
Telephone Number License ID Number (from Driver License) Licensing State License Class
Endorsements Restrictions Expiration Date (Month/Day/Year)

FOR DMV USE ONLY
The NYS License ID number assigned to this applicant is:
[Grid for license ID number]

