

Special Privileges

Vehicles with vanpool plates may qualify to use special commuter lanes and parking areas. The decision to grant such privileges is made by the branch of government that offers the privilege, but vanpool plates are often a requirement to qualify for these privileges.

Eligibility Requirements *(based on sections 158-b, 401(7) and 509-a(1) of the Vehicle and Traffic Law)*

- A vehicle must be used in a vanpool operation to be eligible for vanpool plates.

“Vanpool” transportation is the prearranged transportation of persons on a regular basis to and from their place of employment or other destination. Any payment made by passengers to the vanpool owner, lessee or operator is to be made only to recover some or all of the expenses directly related to the transportation of the passengers (for example, tolls, fuel, insurance and depreciation, on a not-for-profit basis).

- A vehicle must have an adult seating capacity of 6-14 passengers (this does not include the driver). Ordinary passenger vehicles do not qualify. However, a suburban type vehicle (station wagon) can qualify if it has an adult seating capacity of at least 6 passengers, in addition to a seat for the driver.
- We cannot issue vanpool plates to a vehicle operated under the authority of the New York City Taxi and Limousine Commission, or to a vehicle that has a currently valid operating authority permit issued by the New York State Department of Transportation to transport cargo or passengers.

Fees

The registration fee for a vehicle that qualifies for vanpool plates is the same fee that would be charged if that vehicle was not used for vanpool transportation. The annual vehicle use tax assessed by certain localities must be paid if this tax applies to the vehicle; this tax is included in the total registration fee charged. A \$50.00 title fee will be charged for a 1973 or newer model vehicle if it does not have a NYS title, or if a NYS title for that vehicle was never issued in your name.

Note: If the vehicle is not registered, follow the instructions below in the “To OBTAIN” section. When the vanpool application process is complete, we will send vanpool plates to replace the plates that are now on the vehicle.

To **RENEW** your vanpool registration plates:

- Follow the instructions provided with your renewal notice; AND
- Complete the affidavit on page 2 of this form, and return this form with the other items requested in the renewal notice.

To **OBTAIN** vanpool registration plates for an **unregistered** vehicle, the registrant must sign the “Certification for Vanpool Plates” on page 2 of this form and mail it with items 1-5 to the address at the bottom of this page:

1. A completed application for registration (form MV-82)
2. Proof of ownership (see form MV-82.1, “Registering A Vehicle in New York State”, for acceptable proofs of ownership)
3. Proof of sales tax payment (form FS-6T)
4. A valid Insurance Identification Card (form FS-20)
5. A blank check payable to the Commissioner of Motor Vehicles

To **EXCHANGE PLATES THAT ARE ALREADY ON A VEHICLE** for vanpool plates, the registrant of the vanpool vehicle must sign the “Certification for Vanpool Plates” on page 2 of this form and mail it with items 1-3 to the address below:

1. A completed application for registration (form MV-82)
2. A copy of the current vehicle registration
3. A blank check payable to the Commissioner of Motor Vehicles

Custom Plates Unit
Department of Motor Vehicles
6 Empire State Plaza - Room 414
Albany NY 12228

IF YOU HAVE ANY QUESTIONS, call the Custom Plates Unit at (518) 402-4838.

CERTIFICATION FOR VANPOOL PLATES

I have read and understand the "Eligibility Requirements" for vanpool plates printed on page 1 of this certification.

The following required information is provided below (use a separate sheet if you need more space):

- the vehicle identification number and the year, make and model of the vehicle
- the route and geographic areas in which this vehicle will be used
- the names of the regularly-travelled highways and arterials included in these routes
- the names, addresses, pick-up locations and work locations (or other destinations) for all regular passengers
- the employer's name and address, if different than passenger's work location
- the approximate one-way mileage
- the time the first passenger is picked up, the time of arrival at each workplace, the time of departure from each workplace, and the time the last passenger is dropped off.

Vehicle Identification Number

Year

Make/Model

I certify that the vehicle identified above complies with all vanpool requirements as indicated, and that the information I have provided is true to the best of my knowledge.

X _____

Registrant's signature

Date

If you have any questions, call DMV's Custom Plates Unit at (518) 402-4838