



An altered vehicle (AV) is one altered or stretched to increase passenger capacity beyond that provided by the original manufacturer by method of extended chassis, lengthened wheelbase, or a lengthened seating area. These vehicles are commonly known as a limousine or stretch limousine.

New York State Department of Motor Vehicles (DMV) requires all stretch limousines and vehicles that have been otherwise altered to increase seating capacity to be registered through a central location. **Your registration request CANNOT be processed online or at a DMV office.**

Your completed vehicle registration/title application, required documents, and payment, must be mailed* to:

**NYS Department of Motor Vehicles
Registration Services Unit
6 Empire State Plaza, Room 326
Albany, NY 12228**

*Use of a mail tracking method is not required, but is strongly encouraged.

Review the list below to determine all documents required to process your registration request.

Note: Items 2 and 5 only apply when you request a first-time registration in New York State.

1. A completed and signed Vehicle Registration/Title Application (*form MV-82*)
 - a. Altered vehicle questions and vehicle seating capacity, including the driver, are mandatory.
 - b. Include your phone number and email address. This allows DMV to contact you if there are issues with your application.
2. Proof of ownership: **Original document(s) required** for first-time registration or vehicle information changes.
 - a. Manufacturer's Certificate of Origin(s); or
 - b. The most recently issued title or transferable registration, and any reassignment documents.
3. A bar-coded, NYS Insurance ID Card issued in the name(s) of the registrant(s): Form FS-20, FS-21, FS-75, FH-1
 - a. Form FH-1 is required for all vehicles used in a For-Hire capacity.
4. Proof of inspection, when applicable.
 - a. Electronic Certificate of Sale (*form eMV-50*), if purchased from a New York State dealer.
 - b. Proof of NYS DOT Inspection (*MC-300*) or Exemption Letter, is required for:
 - Vehicles with a "bus" body type that carry sixteen (16) or more passengers, including the driver; or
 - Altered Vehicles carrying nine (9) or more passengers, including the driver; or
 - School, Regulated Passenger, or Municipal Passenger Transportation.
5. Proof of sales tax clearance or a bill of sale, with a completed sales tax form:
 - a. Form eMV-50, if purchased from a New York State dealer
 - b. Form DTF-802, if purchased from a dealer outside of NYS, a private individual, a company, or if acquired as a gift
 - c. Form DTF-803, if you claim an exemption from payment of sales tax
 - d. Form DTF-804, if you claim a credit for payment of sales tax to another state
6. Photographs of the vehicle (front, side, and rear, and the VIN plate)
7. Proof of the vehicle's Federal Alterer's Safety Certification (photographs of all labels or plates normally found on the driver's side door or doorpost)
8. Proof of Identification/Incorporation
 - a. Copy of NYS-issued photo document or 6 points of ID with proof of date of birth (*see form ID-82*); or
 - b. Copy of NYS registration or title issued in the business name for another vehicle, if applicable (*see form ID-82*)
9. Check or money order payable to "Commissioner of Motor Vehicles"
 - a. The total amount you owe is not known until your transaction is processed. DMV will enter the amount you owe on your check or money order and a receipt will be provided.
 - i. Some registration/titling fees and taxes due may be estimated using charts online at dmv.ny.gov
Important: The total amount you owe is determined when your transaction is processed. An application may be rejected if you do not submit the correct amount you owe.

Application Signature and ID Requirements

- Vehicles being registered in more than one name require the signature and proof of ID of each individual.
- When the registrant is not the owner of the vehicle, the owner's signature in Section 3 of form MV-82 and proof of ID are required.
- If there are more than two owners, a Statement of Partnership or Joint Ownership (*form MV-83T*) must be submitted.
- Individuals signing on behalf of a company registrant must sign their full name, followed by their title, and provide a copy of their government-issued photo ID.

OTHER IMPORTANT INFORMATION

A **Commercial Driver License** (CDL) with a Passenger endorsement is required to operate altered vehicles which carry nine (9) or more passengers, including the driver, regardless of registration class.

"For-hire" is defined as the business of carrying or transporting passengers for compensation (direct or indirect).

- Direct compensation occurs when payment is made directly to the registrant/owner/driver by the passengers for transportation service.
- Indirect compensation occurs when transportation is provided by a profit-making entity and the passenger pays for the transportation service as part of the entity's overall primary service. For example: hotels and car rental agencies operating shuttle bus services, colleges providing student athletic transportation, etc.

NOTE: Altered vehicles registered in a business name along with an indication of being used for "Personal Use" only, will also require a completed and notarized Not for Hire Affidavit, in addition to the application for title and/or registration.

"Seating Capacity" is defined as the vehicle's adult seating capacity, which includes the driver.

- The number of "SEATS" indicated on all documents **MUST** match (i.e., MV-82 application; NYS For-Hire Insurance ID Card; and NYS DOT Vehicle Inspection MC-300 or Exemption letter).

Insurance policies must be issued with the same period of validity as the registration period. For example: Plate class OMR (Bus) expires 2/28 and the insurance policy is issued from 3/1 to 3/1. This requirement does not apply to plate classes OMT (Taxi), OML (Livery), and most PAS (Passenger).

IMPORTANT: Effective 04/20/2026, regulation changes will **PREVENT** the registration or renewal of certain altered motor vehicles (aka stretch limousines). **Any altered motor vehicle that meets the criteria below CANNOT be registered in New York State.**

- Manufactured more than ten (10) years prior to the current calendar year, **OR** has a cumulative mileage over 350,000 miles (whichever occurs first); **and**
- Has a seating capacity of 9 or more, including the driver; **and**
- Is used in the business of transporting passengers for compensation (direct or indirect).

Effective 2/3/2022, NYS Vehicle and Traffic Law, Section 383, requires the installation of safety belts for each passenger seat position in every altered motor vehicle, regardless of year of manufacture or alteration.

Vehicles that transport passengers, such as buses, limousines, liveries, taxis, and school vehicles, and the drivers of those vehicles may have to meet additional requirements. Further details can be found on DMV's website at dmv.ny.gov

Additional information and all forms referenced above are available at any Motor Vehicles office and online at dmv.ny.gov
Contact the Registration Services Unit by email at dmv.sm.reginfo@dmv.ny.gov, or phone (518) 474-9800, M-F 8:00 am – 4:30 pm.