



FOR OFFICE USE ONLY		
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NOTE: Complete and return so that you receive your new card before your current card expires.

INSTRUCTIONS:

- This form is for renewals **ONLY**. Do not use this form for original applications. If your expiration date is more than six months passed, you must complete a VS-120 form.
- Answer all questions; we will return incomplete applications.**
- The three-year certification fee is \$15. Make check (no starter checks) or money order payable to the Commissioner of Motor Vehicles and attach it to this application.
- Submit completed application with check or money order to: **Bureau of Consumer and Facility Services, Attn: Certification Unit, PO Box 2700 - Albany NY 12220-0700; Telephone: (518) 474-7998.**

1 CERTIFICATION NO.:		CURRENT EXPIRATION DATE:		
2 CLIENT IDENTIFICATION NUMBER (from NYS Driver License or Non-Driver ID) <small>NOTE: Failure to provide a valid Client ID will prevent issuance of a Body Damage Estimator License</small>		<input type="checkbox"/> Check this box if you do not currently have a NYS Driver License or Non Driver ID. A form (ID-5 VSBDE) will be mailed to you with instructions on how to obtain a Client ID.		
3 LAST NAME	FIRST	M.I.	DATE OF BIRTH Month / Day / Year	SEX Male <input type="checkbox"/> Female <input type="checkbox"/>
4 MAILING ADDRESS (Include Street No., Rural Delivery, Box and/or Apt. No.)			MAILING ADDRESS STREET NAME	
CITY OR TOWN		STATE	ZIP CODE	COUNTY
Has your address changed in the last three years? <input type="checkbox"/> Yes <input type="checkbox"/> No				
5 Have you been convicted of any felony, misdemeanor or improper motor vehicle inspection in the past three years? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", give details below: <i>(Applicants will not necessarily be rejected because of a conviction record. Each application will be reviewed on an individual basis.)</i>				
Date of Violation	Nature of Violation	Date of Conviction	Disposition & Fine	Court Location
Section 303(a) of the Vehicle & Traffic law provides for the certification of motor vehicle inspection personnel. The holder of this certificate agrees to comply with the rules and regulations promulgated by the Commissioner of Motor Vehicles. Failure to comply or to notify this office of any future change in your address may result in the revocation of this certification. FALSE STATEMENTS MADE ON THIS APPLICATION ARE PUNISHABLE UNDER THE PENAL LAW.				
6 SIGN NAME IN FULL - DO NOT PRINT - NO NICKNAMES		DAYTIME TELEPHONE NO.	DATE	
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