



**GENERAL REQUIREMENTS** — The U.S. Department of Transportation (USDOT) Federal Motor Carrier Safety Administration regulations establish minimum qualification standards for persons who operate (or expect to operate) commercial motor vehicles. These regulations now require applicants for a Commercial Driver License or Commercial Learner Permit to provide proof of U.S. citizenship, lawful permanent residence or temporary legal presence, and New York State residency.

If you are a NYS license holder and you are applying for, renewing or amending a Commercial Learner Permit or Commercial Driver License, you must provide:

- ◆ Proof of your U.S. citizenship, lawful permanent residency\*, or temporary legal presence\*\*; and
- ◆ Six points of proof of name; and
- ◆ One proof of NYS residence.

If you are a first time applicant for a NYS Commercial Driver License who holds a valid Commercial Driver License in another state, you must provide:

- ◆ Proof of your U.S. citizenship, lawful permanent residency\*, or temporary legal presence\*\*; and
- ◆ Proof of date of birth (the above documents are acceptable as proof); and
- ◆ Six points of proof of name; and
- ◆ One proof of NYS residence; and
- ◆ Your original Social Security Card.

\* Proof of U.S. citizenship and lawful permanent residency is only required for the first transaction on or after June 18, 2015. Please note that this proof is not required for duplicate license/permit requests.

\*\* Proof of temporary legal presence is required for all subsequent transactions except duplicate license/permit requests.

The table that follows lists the documents that are acceptable as proofs. The table also indicates documents that are acceptable for more than one proof.

- ◆ You must provide original documents, or documents certified by the agency that issued them.
- ◆ DMV will not accept more than one of the same type of proof. For example, DMV will accept only one utility bill or one credit card statement or one property deed.
- ◆ DMV will not accept documents with any alterations or erasures. We will confiscate all fraudulent documents and send them to DMV's Investigations Unit. This could result in criminal prosecution.

**IMPORTANT:** Making a false statement in an application or in any proof or statement in conjunction with it, or deceiving or substituting, or causing another person to deceive or substitute in connection with such application, is punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law for non-driver card applicants, and is a misdemeanor under Section 392 of the Vehicle and Traffic Law for driver license applicants, and may result in the revocation or suspension of your license.

## ACCEPTABLE DOCUMENTS

Expired documents are NOT acceptable, except where specifically noted in the table below. Dash (-) means the document does not meet the requirement for that category.	POINT VALUE FOR PROOF OF NAME	PROOF OF DATE OF BIRTH	PROOF OF U.S. CITIZENSHIP	PROOF OF LAWFUL PERMANENT RESIDENCY	PROOF OF TEMPORARY LEGAL PRESENCE	PROOF OF NYS RESIDENCE (one required)
NYS Driver License/Learner Permit/Non-Driver ID Card. Must be current or not expired for more than 2 years	6	YES	-	-	-	YES
NYS Enhanced Driver License/Learner Permit/Non-Driver ID Card. Must be current or not expired for more than 2 years	6	YES	YES	-	-	YES
DMV form MV-45A Statement of Identity and/or Residence IF UNDER AGE 21. Affidavit by a parent or legal guardian, signed in the presence of a DMV representative. See the MV-45 for more information.	4	-	-	-	-	YES
DMV form MV-45A Statement of Identity and/or Residence - For Applicants Represented by Government or Government-Approved Facilities. See MV-45B for more information.	4	-	-	-	-	YES
DMV form MV-45B Statement of Identity - For Applicants Who Can Be Considered A Disenfranchised, Homeless Youth. See the MV-45B for more information.	4	-	-	-	-	-
US State Department issued Passport or Passport Card	4	YES	YES	-	-	-
US Military Photo ID Card (issued to active, reserve, and retired military personnel only)	3	YES	-	-	-	-
Certificate of Naturalization (Form N-550, N-570)	3	YES	YES	-	-	-
Certificate of Citizenship (Form N-560 and N-561)	3	YES	YES	-	-	-
Employment Authorization Card (I-688B or I-766) with photo, issued by INS/DHS (must be valid)	3	YES	-	-	YES	-
Permanent Resident Card I-551	3	YES	-	YES	-	-
Reentry Permit (I-327)	3	YES	-	-	-	-
Refugee Travel Document (I-571)	3	YES	-	-	-	-
Foreign Passport with a valid I-551 statement on the visa. Passport must be in English or translated by an embassy.	3	YES	-	YES	-	-
<p>Foreign Passport with a Visa and a valid I-94 issued by INS/DHS. Passport must be in English or translated by an embassy.</p> <p>Also, if your I-94 has a status code:</p> <p><b>F1</b> (student) or <b>F2</b> (spouse or child of student), you must also show the original stamped INS/DHS form I-20, with any subsequent I-20 and "notice of approval" (if appropriate).</p> <p><b>J1</b> (exchange visitor) or <b>J2</b> (spouse or child of exchange visitor), you must also show the original stamped INS/DHS form <b>DS-2019</b> with any subsequent IAP-66 and notice of approval" (if appropriate).</p> <p><b>A1, A2, G1</b> or <b>G3</b>: Contact the Department of State to get a driver license, learner permit, or non-driver identification card.</p> <p><b>I</b>: Bring a letter from the Foreign Press Center to DMV's Midtown Manhattan Office</p>	3	YES	-	-	YES	-
NYS Benefit/Medicaid Card WITH photo	3	-	-	-	-	-

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Canadian Birth Certificate with St. Regis Mohawk Tribal Photo ID Card	2	YES	-	-	-	-
NYS Certificate of Title	2	-	-	-	-	YES
NYS Interim License/Permit, without photo	2	-	-	-	-	-
NYS Professional License	2	-	-	-	-	YES
NYS Registration Document (Vehicle or Boat only)	2	-	-	-	-	-
NYS/NYC Pistol Permit	2	-	-	-	-	YES
Out-of-State Enhanced Driver License/Learner Permit/Non-Driver ID Card. Must be current or expired no longer than two years.	2	YES	YES	-	-	-
Photo driver license issued by another US state, jurisdiction or possession, or Canadian province or territory (license must be current or expired no longer than 2 years).	2	-	-	-	-	-
St. Regis Mohawk Tribal Photo ID Card	2	-	-	-	-	-
US High School ID Card with Report Card	2	-	-	-	-	YES - issued within one year
US College ID Card with Photo and Official Transcript	2	-	-	-	-	YES - issued within one year
US Marriage or Divorce Record OR Court Issued Name Change Decree	2	-	-	-	-	-
US Military Dependent ID Card	2	-	-	-	-	-
US Social Security Card	2	-	-	-	-	-
NYS Benefit/Medicaid Card WITHOUT Photo	2	-	-	-	-	-
Federal or New York State Income Tax W-2 (with SSN)	1	-	-	-	-	YES - issued within one year
Only one of the following items, if issued by the same financial institution, can be submitted: - Bank Statement - Cancelled Check (with name and address pre-printed)	1	-	-	-	-	YES - issued within 120 days
Only one of the following items, if issued by the same financial institution, can be submitted: - US Cash Card (ATM) (must have signature and preprinted name) - Valid Major US Credit Card	1	-	-	-	-	-
US Computer Printed Pay Stub (with name and address)	1	-	-	-	-	YES - issued within 120 days
US Employee ID Card	1	-	-	-	-	-
US Health Insurance Card/Prescription Card to show current proof of health insurance coverage with address pre-printed	1	-	-	-	-	YES
US High School Diploma OR GED (General Equivalency Diploma)	1	-	-	-	-	-
US Life Insurance Policy or Current Statement (in effect at least 2 years)	1	-	-	-	-	YES - issued within 120 days with address pre-printed
US Supermarket Check Cashing Card (must have signature and pre-printed name)	1	-	-	-	-	-

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US Union Card	1	-	-	-	-	-
US Utility Bill with name and address. A utility bill is defined as a bill containing the applicant's name and address for any recurring services (e.g. home or cell telephone bill, electric bill, trash bill, water bill). Only one utility bill per applicant can be accepted.	1	-	-	-	-	YES - issued within 120 days
Veterans Universal Access Photo ID Card	1	-	-	-	-	-
NYS Abstract	0	-	-	-	-	YES
NYS Renewal Invitation (MV-2)	0	-	-	-	-	YES
Certification of Residence. See MV-44NYR for more information.	0	-	-	-	-	YES
Annual Social Security Statement for the current year	0	-	-	-	-	YES
Assisted Living or Nursing Home Statement	0	-	-	-	-	YES
Credit Card statement (original, not a photocopy) on letterhead issued within 120 days. Credit card number must be blacked out.	0	-	-	-	-	YES
Current proof of Homeowners/Renters Insurance (Policy, Proof of Claim)	0	-	-	-	-	YES
Federal or NYS Income Tax or Earning Statement (1099, 1098)	0	-	-	-	-	YES
Jury Duty Notice issued within one year	0	-	-	-	-	YES
Medical Examiner's Certificate with NYS address and signature issued within one year (for CDL medical exam requirement)	0	-	-	-	-	YES
Military Orders that are still in effect	0	-	-	-	-	YES
Postmarked mail dated within 90 days of application	0	-	-	-	-	YES
Proof of current mortgage	0	-	-	-	-	YES
Property Deed	0	-	-	-	-	YES
Property or School Tax Bills or Receipts for current year (must reflect current address both on mailing portion and portion stating what property is being taxed).	0	-	-	-	-	YES
Residential Lease issued within one year	0	-	-	-	-	YES
Retirement Statement	0	-	-	-	-	YES
Selective Service Card	0	-	-	-	-	YES
SSI Award Statement	0	-	-	-	-	YES
Unemployment Benefit Statement issued within one year	0	-	-	-	-	YES
Voter Registration Notification Card issued within one year	0	-	-	-	-	YES
Welfare Benefit Statement	0	-	-	-	-	YES
Original; or certified copy of US or US Territory Birth Certificate showing both first and last name, issued by a Board of Health, or Bureau of Vital Statistics. (US Territories are: American Samoa, Guam, Commonwealth of the Northern Mariana Islands, Puerto Rico, Virgin Islands.)	0	YES	YES	-	-	-
Tribal Birth Certificate from a Federally recognized tribe, proving birth in the U.S.	0	YES	YES	-	-	-
US DOS Consular Report of Birth Abroad (FS-240, DS-1350, F-545)	0	YES	YES	-	-	-